

THE COMMONWEALTH OF MASSACHUSETTS

EXECUTIVE OFFICE OF ENERGY AND ENVIRONMENTAL AFFAIRS



Department of Agricultural Resources

251 Causeway Street, Suite 500, Boston, MA 02114
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Lt. Governor

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Secretary

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Commissioner

To: Massachusetts Agricultural Fairs

From: Devon Manchester, Fairs program coordinator
Mary Jordan, Director of Division of Agricultural Markets

Subject: Information for your 2017 Fair

Date: November 2016

The agricultural fairs program is once again preparing for another great fairs season in 2017. This year all fair information forms are available online at <http://www.mass.gov/eea/agencies/agr/markets/fairs/>.

In order to fulfill your requests in a timely manner please adhere to the following guidelines.

1. The secretary's fair report is due after the conclusion of your fair.
2. Please have your Rosette order form submitted three weeks prior to the start of your fair.
3. The 2016 fair information sheet needs to be submitted prior to March 1st, 2017 so that your fair is listed on the agricultural fairs listing on the Departments website.
4. The Direct contact sheet is to be filled as completely as possible and turned in ASAP with the addition of anyone with decision making capacity listed as well with direct contact information for both during the fair and the off season.

Please submit all information to Massachusetts Department of Agricultural Resources, Attention Devon Manchester, 251 Causeway St suite 500, Boston 02114

If you have any questions or concerns please feel free to contact Devon Manchester at 617-626-1746 or devon.manchester@state.ma.us